

APPENDIX C1

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "11"

Duplicate Bill Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from duplicate detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from duplicate DBR.
U/I Code	23-24	Perpetuate from duplicate DBR.
Quantity	25-29	Perpetuate from duplicate DBR.
Document Number	30-43	Perpetuate from duplicate DBR.
Suffix Code	44	Perpetuate from duplicate DBR.
Supplementary Address	45-50	Perpetuate from duplicate DBR.
Signal Code	51	Perpetuate from duplicate DBR.
Fund Code	52-53	Perpetuate from duplicate DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from duplicate DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "11"
Day of the Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from duplicate DBR.
Unit Price	74-80	Enter: 74-78 bill number under which original billing was processed. 79-80 leave blank.

APPENDIX C2

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "12"

Wrong Amount Billed

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DBR.
U/I Code	23-24	Perpetuate from the DBR.
Quantity	25-29	Enter correct quantity.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "12"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Enter the amount of adjustment (credit or additional charge) requested.
Unit Price	74-80	Enter the amount of the over or under charge in the unit price.

APPENDIX C3

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "13"

Wrong Office Billed

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DBR.
U/I Code	23-24	Perpetuate from the DBR.
Quantity	25-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "13"
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C4

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "14"

Bill Received for Nonreimbursable Requisition

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DBR.
U/I Code	23-24	Perpetuate from the DBR.
Quantity	25-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "14"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C5

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "15"

Bill Received for Unauthorized Accessorial Charge

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Leave blank.
U/I Code	23-24	Leave blank.
Quantity	25-29	Leave blank.
Document Number	30-43	Leave blank.
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "15"

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C6

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "17"

Bill Received For Cancelled Requisition

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DBR.
U/I Code	23-24	Perpetuate from the DBR.
Quantity	25-29	Perpetuate from the DBR.,
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "17"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	74-77 Enter year within decade and the day of the year cancellation confirmed (YDDD). 78-80 Leave blank.

APPENDIX C7

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "18"

Bill Received for Backordered Materiel

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DBR.
U/I Code	23-24	Perpetuate from the DBR.
Quantity	25-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "18"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C8

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "19"

Incomplete Bill: Detail Billing Records Do Not Support Amount Billed

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Leave blank.
U/I Code	23-24	Leave blank.
Quantity	25-29	Leave blank.
Document Number	30-43	Enter: 30-35 Billed Office DoDAAC. 36-43 Assigned by requestor.
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Leave blank.
Signal Code	51	Leave blank.
Fund Code	52-53	Perpetuate from the SBR.
Bill Number	54-58	Perpetuate from the SBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "19"

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Enter the amount unsupported.
Unit Price	74-80	Leave blank.

APPENDIX C9

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "20"

Bill Received Following Billing Office Reply that
Billing Could Not be Rendered

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DBR.
U/I Code	23-24	Perpetuate from the DBR.
Quantity	25-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "20"

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C10
REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "21"

TDR (SF 361) Submitted and Adjustment Not Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DBR.
U/I Code	23-24	Perpetuate from the DBR.
Quantity	25-29	Enter discrepant quantity.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "21"

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Enter the amount of credit requested.
Unit Price	74-80	Enter: 74-77 year within decade and day of year SF 361 was submitted (YDDD). 78-80 Leave blank.

APPENDIX C11

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "23"

Promised Adjustment Not Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the reply (DI code FAR or FAS record).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the reply.
U/I Code	23-24	Perpetuate from the reply.
Quantity	25-29	Perpetuate from the reply.
Document Number	30-43	Perpetuate from the reply.
Suffix Code	44	Perpetuate from the reply.
Supplementary Address	45-50	Perpetuate from the reply.
Signal Code	51	Perpetuate from the reply.
Fund Code	52-53	Perpetuate from the reply.
Bill Number	54-58	Perpetuate from the reply.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "23"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Enter the amount of the adjustment promised.
Unit Price	74-80	Enter: 74-77 year within decade and day of year adjustment promised (YDDD). 78-80 Leave blank.

APPENDIX C12

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "24"

Reply to QDR (SF 368) Promised Adjustment- Adjustment Not Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Enter the RI code of the office which replied to the Quality Deficiency Report (QDR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the QDR.
U/I Code	23-24	Perpetuate from the QDR.
Quantity	25-29	Perpetuate from the QDR.
Document Number	30-43	Perpetuate from the QDR.
Suffix Code	44	Perpetuate from the QDR.
Supplementary Address	45-50	Perpetuate from the QDR.
Signal Code	51	Perpetuate from the QDR.
Fund Code	52-53	Perpetuate from the QDR.
Bill Number	54-58	Enter bill number under which item was billed, if known. Otherwise, leave blank.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "24"

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Enter the amount of the adjustment promised.
Unit Price	74-80	Enter: 74-77 year within decade and the day of the year adjustment promised. 78-80 Leave blank.

APPENDIX C13

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "26"

Reply to ROD (SF 364) Promised Adjustment- Adjustment Not Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DBR.
U/I Code	23-24	Perpetuate from the DBR.
Quantity	25-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "26"
Day of year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Enter: 74-77 year within decade and day of year of ROD reply. 78-80 Leave blank.

APPENDIX C14

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "34"

Requisitioned Materiel Received - Request Billing Status

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the requisition.
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the requisition.
U/I Code	23-24	Perpetuate from the requisition.
Quantity	25-29	Enter the quantity received.
Document Number	30-43	Perpetuate from the requisition.
Suffix Code	44	Indicate the suffix code pertinent to the shipment received.
Supplementary Address	45-50	Perpetuate from the requisition.
Signal Code	51	Perpetuate from the requisition.
Fund Code	52-53	Perpetuate from the requisition.
Bill Number	54-58	Enter the year and month the materiel was received: 54-55 Decade and year 56-58 Month

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<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Billing Advice Code	59-61	Enter: 59 Blank or character significant to the requester. 60-61 "34"
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Leave blank.
Unit Price	74-80	Leave blank.

APPENDIX C14.1

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "35"

Shipment Status Received for Materiel Requisitioned for FMS-
Request Billing Status

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the shipment status record (DI Code AS__)
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DI Code AS__.
U/I Code	23-24	Perpetuate from the DI Code AS__.
Quantity	25-29	Perpetuate from the DI Code AS__.
Document Number	30-43	Perpetuate from the DI Code AS__.
Suffix Code	44	Perpetuate from the DI Code AS__.
Supplementary Address	45-50	Perpetuate from the DI Code AS__.
Blank	51	Leave blank.
Fund Code	52-53	Perpetuate from the DI Code AS__.
Blank	54-55	Leave blank.
Release Date	56-58	Perpetuate from the DI Code AS__.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requester. 60-61 "35"

<u>Field Legend</u>	<u>Positions(s)</u>	<u>Entry and Instructions</u>
TCN, GBL, or Other Shipment Unit Number	62-76	Perpetuate from the DI Code AS__.
Mode/Method Code	77	Perpetuate from the DI Code AS__.
Day of Year	78-80	Enter day request is submitted.

APPENDIX C15
REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "41"

Request Copy of Billing

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Enter the RI code of the billing office.
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Leave blank.
U/I Code	23-24	Leave blank.
Quantity	25-29	Leave blank.
Document Number	30-43	Enter: 30-35 DoDAAC of the billed office. 36-40 Leave blank. 41-43 Year within decade and month of billing (YMM).
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Enter DoDAAC to which copy is to be sent if different from the DODAAC of the billed office. Otherwise, leave blank.
Signal Code	51	Leave blank.
Fund Code	52-53	Leave blank.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Bill Number	54-58	Enter the bill number of the requested bill.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "41"
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	If known, enter the amount of the bill being requested. Otherwise, leave blank.
Unit Price	74-80	Leave blank.

APPENDIX C16

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "51"

Unable to Process Bill Under Interfund Procedures

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate the billing RI code from the SBR (DI code FS_).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Leave blank.
U/I Code	23-24	Leave blank.
Quantity	25-29	Leave blank.
Document Number	30-43	Leave blank.
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Leave blank.
Signal Code	51	Leave blank.
Fund Code	52-53	Leave blank.
Bill Number	54-58	Perpetuate from SBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "51"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the SBR.
Unit Price	74-80	Enter the billed office DoDAAC from the SBR.

APPENDIX C17

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "52"

Billed by Interfund When Noninterfund Billing Was Specified

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail bill- ing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DBR.
U/I Code	23-24	Perpetuate from the DBR.
Quantity	25-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "52"
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Enter the billed office DoDAAC from the SBR.

APPENDIX C18

REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING

Billing Advice Code "55"

Refer to Accompanying Letter of Explanation

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAE" for initial request. Enter "FAF" for followup request. Enter "FAC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-22	Perpetuate from the DBR.
U/I Code	23-24	Perpetuate from the DBR.
Quantity	25-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
DODAAC	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter appropriate code: 59 Blank or character significant to requestor. 60-61 "55"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C19

REPLY TO REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING
All Billing Status Codes (Except "AI" and "DD")

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAR" to reply to initial or cancellation request. Enter "FAS" to reply to followup request.
RI Code	4-6	Perpetuate from the request (DI Codes FAE, FAC, FAF).
Recipient of Billing Status Code	7	Perpetuate from the request.
Stock Number	8-22	Perpetuate from the request.
U/I Code	23-24	Perpetuate from the request.
Quantity	25-29	Perpetuate from the request.
Document Number	30-43	Perpetuate from the request.
Suffix Code	44	Perpetuate from the request.
Supplementary Address	45-50	Perpetuate from the request.
Signal Code	51	Perpetuate from the request.
Fund Code	52-53	Perpetuate from the request.
Bill Number	54-58	Perpetuate from the request.
Billing Status Code	59-61	Enter: 59 Blank or character significant to the billing office. 60-61 Applicable status code.
Day of the Year	62-64	Enter day of year response is prepared. Must be forwarded within 3 calendar days of this day.
Amount	65-73	Enter the adjustment amount.
Unit Price	74-80	Perpetuate from the request.

APPENDIX C19.1

REPLY TO REQUEST FOR ADJUSTMENT OF NON-FUEL BILLING
Billing Status Codes "AI" and "DD"

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FAR" to reply to initial or cancellation request. Enter "FAS" to reply to follow-up request.
RI Code	4-6	Perpetuate from the request (DI Codes FAE, FAC, FAF).
Recipient of Billing Status Code	7	Perpetuate from the request.
Stock Number	8-22	Perpetuate from the request.
U/I Code	23-24	Perpetuate from the request.
Quantity	25-29	Perpetuate from the request.
Document Number	30-43	Perpetuate from the request.
Suffix Code	44	Perpetuate from the request.
Supplementary Address	45-50	Perpetuate from the request.
Signal Code	51	Perpetuate from the request.
Fund Code	52-53	Perpetuate from the request.
Bill Number	54-58	Enter the bill number under which the adjustment or bill was processed.
Billing Status Code	59-61	Enter: 59 Blank or character significant to the billing office. 60-61 "AI" or "DD"
Day of the Year	62-64	Enter day of year response is prepared. Must be forwarded within three calendar days of this day.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Year and Month of Credit	65-67	Enter the year and month of credit of the bill in question.
Blank	68-73	Leave blank.
Unit Price	74-80	Perpetuate from the request.

APPENDIX C20
REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "11"

Duplicate Bill Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from duplicate detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from duplicate DBR.
Blank	21-22	Leave blank.
Quantity	23-29	Perpetuate from duplicate DBR.
Document Number	30-43	Perpetuate from duplicate DBR.
Suffix Code	44	Perpetuate from duplicate DBR.
Supplementary Address	45-50	Perpetuate from duplicate DBR.
Signal Code	51	Perpetuate from duplicate DBR.
Fund Code	52-53	Perpetuate from duplicate DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from duplicate DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "11"
Day of the Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from duplicate DBR.
Unit Price	74-80	Enter: 74-78 bill number under which original billing was processed. 79-80 leave blank.

APPENDIX C21
REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "12"

Wrong Amount Billed

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the DBR.
Blank	21-22	Leave blank.
Quantity	23-29	Enter correct quantity.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "12"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Enter the amount of adjustment (credit or additional charge) requested.
Unit Price	74-80	Enter the amount of the over or under charge in the unit price.

APPENDIX C22

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "13"

Wrong Office Billed

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the DBR.
Blank	21-22	Leave blank.
Quantity	25-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "13"
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C23

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "14"

Bill Received for Nonreimbursable Requisition

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the DBR.
Blank	21-22	Leave blank.
Quantity	25-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "14"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C24

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "15"

Duplicate Bill Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Leave blank.
Blank	21-22	Leave blank.
Quantity	23-29	Leave blank.
Document Number	30-43	Leave blank.
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "15"

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C25

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "17"

Bill Received For Cancelled Requisition

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the DBR.
Blank	21-22	Leave blank.
Quantity	23-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "17"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	74-77 Enter year within decade and the day of the year cancellation confirmed (YDDD). 78-80 Leave blank.

APPENDIX C26

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "18"

Bill Received for Backordered Materiel

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the DBR.
Blank	21-22	Leave blank.
Quantity	23-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "18"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C27

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "19"

Incomplete Bill: Detail Billing Records Do Not Support Amount Billed

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Leave blank.
Blank	21-22	Leave blank.
Quantity	23-29	Leave blank.
Document Number	30-43	Enter: 30-35 Billed Office DoDAAC. 36-43 Assigned by requestor.
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Leave blank.
Signal Code	51	Leave blank.
Fund Code	52-53	Perpetuate from the SBR.
Bill Number	54-58	Perpetuate from the SBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "19"

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Enter the amount unsupported.
Unit Price	74-80	Leave blank.

APPENDIX C28

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "20"

Bill Received Following Billing Office Reply that
Billing Could Not be Rendered

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the DBR.
Blank	21-22	Leave blank.
Quantity	23-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "20"

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C29

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "21"

TDR (SF 361) Submitted and Adjustment Not Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the DBR.
Blank	21-22	Leave blank.
Quantity	23-29	Enter discrepant quantity.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR or enter other appropriate fund code.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "21"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Enter the amount of credit requested.
Unit Price	74-80	Enter: 74-77 year within decade and day of year SF 361 was submitted (YDDD). 78-80 Leave blank.

APPENDIX C30
REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "23"

Promised Adjustment Not Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the reply (DI code FJR or FJS record).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the reply.
Blank	21-22	Leave blank.
Quantity	23-29	Perpetuate from the reply.
Document Number	30-43	Perpetuate from the reply.
Suffix Code	44	Perpetuate from the reply.
Supplementary Address	45-50	Perpetuate from the reply.
Signal Code	51	Perpetuate from the reply.
Fund Code	52-53	Perpetuate from the reply.
Bill Number	54-58	Perpetuate from the reply.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "23"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Enter the amount of the adjustment promised.
Unit Price	74-80	Enter: 74-77 year within decade and day of year adjustment promised (YDDD). 78-80 Leave blank.

APPENDIX C31
REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "24"

Reply to QDR (SF 368) Promised Adjustment- Adjustment Not Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Enter the RI code of the office which replied to the Quality Deficiency Report (QDR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the QDR.
Blank	21-22	Leave blank.
Quantity	23-29	Perpetuate from the QDR.
Document Number	30-43	Perpetuate from the QDR.
Suffix Code	44	Perpetuate from the QDR.
Supplementary Address	45-50	Perpetuate from the QDR.
Signal Code	51	Perpetuate from the QDR.
Fund Code	52-53	Perpetuate from the QDR.
Bill Number	54-58	Enter bill number under which item was billed, if known. Otherwise, leave blank.
Billing Advice Code	59-61	Enter: <div style="margin-left: 40px;"> 59 Blank or character significant to requestor. 60-61 "24" </div>

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Enter the amount of the adjustment promised.
Unit Price	74-80	Enter: 74-77 year within decade and the day of the year adjustment promised. 78-80 Leave blank.

APPENDIX C32

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "26"

Reply to ROD (SF 364) Promised Adjustment- Adjustment Not Received

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the DBR.
Blank	21-22	Leave blank.
Quantity	23-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "26"
Day of year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Enter: 74-77 year within decade and day of year of ROD reply. 78-80 Leave blank.

APPENDIX C33
REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "34"

Requisitioned Materiel Received - Request Billing Status

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the requisition.
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the requisition.
Blank	21-22	Leave blank.
Quantity	23-29	Enter the quantity received.
Document Number	30-43	Perpetuate from the requisition.
Suffix Code	44	Indicate the suffix code pertinent to the shipment received.
Supplementary Address	45-50	Perpetuate from the requisition.
Signal Code	51	Perpetuate from the requisition.
Fund Code	52-53	Perpetuate from the requisition.
Bill Number	54-58	Enter the year and month the materiel was received: 54-55 Decade and Year 56-58 Month

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Billing Advice Code	59-61	Enter: 59 Blank or character significant to the requestor. 60-61 "34"
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Leave blank.
Unit Price	74-80	Leave blank.

APPENDIX C34

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "41"

Request Copy of Billing

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Enter the RI code of the billing office.
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Leave blank.
Blank	21-22	Leave blank.
Quantity	23-29	Leave blank.
Document Number	30-43	Enter: 30-35 DoDAAC of the billed office. 36-40 Leave blank. 41-43 Year within decade and month of billing (YMM).
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Enter DoDAAC to which copy is to be sent if different from the DODAAC of the billed office. Otherwise, leave blank.
Signal Code	51	Leave blank.
Fund Code	52-53	Leave blank.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Bill Number	54-58	Enter the bill number of the requested bill.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "41"
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	If known, enter the amount of the bill being requested. Otherwise, leave blank.
Unit Price	74-80	Leave blank.

APPENDIX C35

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "51"

Unable to Process Bill Under Interfund Procedures

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate the billing RI code from the SBR (DI code FS_).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Leave blank.
Blank	21-22	Leave blank.
Quantity	23-29	Leave blank.
Document Number	30-43	Leave blank.
Suffix Code	44	Leave blank.
Supplementary Address	45-50	Leave blank.
Signal Code	51	Leave blank.
Fund Code	52-53	Leave blank.
Bill Number	54-58	Perpetuate from SBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "51"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the SBR.
Unit Price	74-80	Enter the billed office DoDAAC from the SBR.

APPENDIX C36
REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "52"

Billed by Interfund When Noninterfund Billing Was Specified

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the DBR.
Blank	21-22	Perpetuate from the DBR.
Quantity	23-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
Supplementary Address	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requestor. 60-61 "52"
Day of Year	62-64	Enter day request is submitted.
Amount	65-73	Perpetuate from the SBR.
Unit Price	74-80	Enter the billed office DoDAAC from the SBR.

APPENDIX C37

REQUEST FOR ADJUSTMENT OF FUEL BILLING

Billing Advice Code "55"

Refer to Accompanying Letter of Explanation

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJE" for initial request. Enter "FJF" for followup request. Enter "FJC" to cancel request.
RI Code	4-6	Perpetuate from the detail billing record (DBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Stock Number	8-20	Perpetuate from the DBR.
Blank	21-22	Leave blank.
Quantity	23-29	Perpetuate from the DBR.
Document Number	30-43	Perpetuate from the DBR.
Suffix Code	44	Perpetuate from the DBR.
DODAAC	45-50	Perpetuate from the DBR.
Signal Code	51	Perpetuate from the DBR.
Fund Code	52-53	Perpetuate from the DBR.
Bill Number	54-58	Perpetuate from the DBR.
Billing Advice Code	59-61	Enter appropriate code: 59 Blank or character significant to requestor. 60-61 "55"
Day of Year	62-64	Enter day request is submitted.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Perpetuate from the DBR.
Unit Price	74-80	Perpetuate from the DBR.

APPENDIX C38

REPLY TO REQUEST FOR ADJUSTMENT OF FUEL BILLING
All Billing Status Codes (Except "AI" and "DD")

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJR" to reply to initial or cancellation request. Enter "FJS" to reply to followup request.
RI Code	4-6	Perpetuate from the request (DI Codes FJE, FJC, FJF).
Recipient of Billing Status Code	7	Perpetuate from the request.
Stock Number	8-20	Perpetuate from the request.
Blank	21-22	Leave blank.
Quantity	23-29	Perpetuate from the request.
Document Number	30-43	Perpetuate from the request.
Suffix Code	44	Perpetuate from the request.
Supplementary Address	45-50	Perpetuate from the request.
Signal Code	51	Perpetuate from the request.
Fund Code	52-53	Perpetuate from the request.
Bill Number	54-58	Perpetuate from the request.
Billing Status Code	59-61	Enter: 59 Blank or character significant to the billing office. 60-61 Applicable status code.
Day of the Year	62-64	Enter day of year response is prepared. Must be forwarded within 3 calendar days of this day.
Amount	65-73	Enter the adjustment amount.
Unit Price	74-80	Perpetuate from the request.

APPENDIX C38.1

REPLY TO REQUEST FOR ADJUSTMENT OF FUEL BILLING
Billing Status Codes "AI" and "DD"

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FJR" to reply to initial or cancellation request. Enter "FJS" to reply to followup request.
RI Code	4-6	Perpetuate from the request (DI codes FJE, FJC, FJF).
Recipient of Billing Status Code	7	Perpetuate from the request.
Stock Number	8-20	Perpetuate from the request.
Blank	21-22	Leave blank.
Quantity	23-29	Perpetuate from the request.
Document Number	30-43	Perpetuate from the request.
Suffix Code	44	Perpetuate from the request.
Supplementary Address	45-50	Perpetuate from the request.
Signal Code	51	Perpetuate from the request.
Fund Code	52-53	Perpetuate from the request.
Bill Number	54-58	Enter the bill number under which the adjustment or bill was processed.
Billing Status Code	59-61	Enter: 59 Blank or character significant to the billing office. 60-61 "AI" or "DD".
Day of the Year	62-64	Enter day of year response is prepared. Must be forwarded within 3 calendar days of this day.

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<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Year and Month of Credit	65-67	Enter the year and month of credit of the bill in question.
Blank	68-73	Leave blank.
Unit Price	74-80	Perpetuate from the request.

APPENDIX C39

REPLY TO FOLLOWUP FOR MATERIEL RETURNS PROGRAM CREDIT

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FTB".
RI Code	4-6	Perpetuate from the DI code FTP, Followup for MRP Credit (hereafter referred to as "followup").
Media and Status Code	7	Perpetuate from the followup.
Stock Number	8-22	Perpetuate from the followup.
U/I Code	23-24	Perpetuate from the followup.
Quantity	25-29	Perpetuate from the followup.
Document Number	30-43	Perpetuate from the followup.
Suffix	44	Perpetuate from the followup.
Supplementary Address	45-50	Perpetuate from the followup.
Signal Code	51	Perpetuate from the followup.
Fund Code	52-53	Perpetuate from the followup.
Blank	54-56	Leave blank.
Project Code	57-59	Perpetuate from the followup.
Priority Code	60-61	Perpetuate from the followup.
Day of Year	62-64	Enter day of reply.
Excess Transaction Status Code	65-66	Enter applicable code from MILSTRIP (reference(s)).
Blank	67-75	Leave blank.
Bill Number	76-80	Enter bill number under which credit was processed. If credit was not processed, leave blank.

APPENDIX C40

FOLLOWUP FOR MATERIEL RETURNS PROGRAM CREDIT

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FTP".
RI Code	4-6	Perpetuate from the DI code FTZ, ICP/IMM Materiel Receipt Status (hereafter referred to as "receipt status").
Media and Status Code	7	Perpetuate from the DI Code FTM, Shipment Status- MRP or receipt document.
Stock Number	8-22	Perpetuate from receipt status.
U/I Code	23-24	Perpetuate from receipt status.
Quantity	25-29	Perpetuate from receipt status.
Document Number	30-43	Perpetuate from receipt status.
Suffix	44	Perpetuate from receipt status.
Supplementary Address	45-50	Perpetuate from receipt status.
Signal Code	51	Perpetuate from receipt status.
Fund Code	52-53	Perpetuate from receipt status.
Blank	54-56	Leave blank.
Project Code	57-59	Perpetuate from receipt status.
Priority Code	60-61	Perpetuate from receipt status.
Day of Year	62-64	Enter receipt day from the receipt status.
Excess Transaction Status Code	65-66	Enter applicable code from MILSTRIP (reference(s)).
RI Code	67-69	Enter RI code of the reporting activity.
Blank	70	Leave blank.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Supply Condition Code	71	Perpetuate from receipt status.
Amount	72-80	Perpetuate the "expected credit" from the receipt status.

APPENDIX C41

REQUEST FOR RETRANSMISSION OF INTERFUND BILL

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	QB1.
RI Code	4-6	Enter RI Code "SGA" (for DAASO).
Blank	7-29	Blank.
Recipient	30-35	Enter DoDAAC of the office to which the bill copy is to be forwarded (if blank or invalid request will be rejected).
Year Within Decade and Month	36-38	Enter the year within decade and month (YMM) from the uncleared SBR, reply to a request for adjustment (advice code 34) or other source document.
Blank	39	Blank.
Bill Number	40-44	Enter bill number from SBR.
Billing Office	45-50	Enter billing office DoDAAC from SBR.
Blank	51-69	Blank.
Type Inquiry	70	Enter "A."
Blank	71-80	Blank.

APPENDIX C42

REQUEST FOR SUMMARY LEVEL BILLING ADJUSTMENT

Billing Advice Code "42"
Duplicate Summary Level Billing

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FDE" for initial request. Enter "FDF" for followup request. Enter "FDC" to cancel request.
RI Code (Billing Office)	4-6	Perpetuate from the duplicate summary billing record (SBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Blank	8-10	Leave blank.
Bill Number (Duplicate)	11-15	Enter the bill number of the billing which totally duplicates a prior billing.
Blank	16-18	Leave blank.
Year Within Decade	19-21	Enter the year within decade and month of the duplicate bill.
Blank	22-24	Leave blank.
Bill Number (Original)	25-29	Leave blank.
Blank	30-32	Leave blank.
Year Within Decade and Month (Original)	33-35	Enter the year within decade and the month of the original bill.
Amount (Original)	36-44	Leave blank.
DoDAAC	45-50	Enter the DoDAAC of the billed office.
Blank	51-58	Leave blank.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Billing Advice Code	59-61	Enter: 59 Blank or character signif- icant to requester. 60-61 "42".
Day of Year	62-64	Enter day request is submitted.
Amount (Duplicate)	65-73	Enter the amount of the duplicate bill.
Blank	74-80	Leave blank.

APPENDIX C43

REQUEST FOR SUMMARY LEVEL BILLING ADJUSTMENT

Billing Advice Code "43"
Duplicate Summary Level Reimbursement (Different Bill Number)

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FDE" for initial request. Enter "FDF" for followup request. Enter "FDC" to cancel request.
RI Code (Billing Office)	4-6	Perpetuate from the duplicate summary billing record (SBR).
Recipient of Billing Status Code	7	Enter the applicable code.
Blank	8-10	Leave blank.
Bill Number (Duplicate)	11-15	Enter the bill number of the billing which totally duplicates a prior billing.
Blank	16-18	Leave blank.
Year Within Decade and Month (Duplicate)	19-21	Enter the year within decade and month of the duplicate bill.
Blank	22-24	Leave blank.
Bill Number (Original)	25-29	Enter the bill number of the original bill.
Blank	30-32	Leave blank.
Year Within Decade and Month	33-35	Enter the year within decade and month of the original bill.
Amount (Original)	36-44	Enter the amount of the original bill.
DoDAAC (Requester)	45-50	Enter the DoDAAC of the office requesting the adjustment.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Fund Code	51-52	Enter fund code under which the adjustment is to be processed.
DoDAAC (Billed Office)	53-58	Enter the DoDAAC of the office receiving the adjustment.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requester. 60-61 "43".
Day of Year	62-64	Enter day request is submitted.
Amount (Duplicate)	65-73	Enter the amount of the duplicate bill.
Blank	74-80	Leave blank.

APPENDIX C44

REQUEST FOR SUMMARY LEVEL BILLING ADJUSTMENT

Billing Advice Code "44"

Duplicate Summary Level Billing (Within Second Billing)

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FDE" for initial request. Enter "FDF" for following request. Enter "FDC" to cancel request.
RI Code (Billing Office)	4-6	Perpetuate from the summary billing record (SBR).
Recipient of Billing Status Code	7	Enter applicable code.
Blank	8-10	Leave blank.
Bill Number (Duplicate)	11-15	Enter the bill number of the billing which totally duplicates a prior billing.
Blank	16-18	Leave blank.
Year Within Decade and Month (Duplicate)	19-21	Enter the Year within decade and month of the duplicate bill.
Blank	22-24	Leave blank.
Bill Number (Original)	25-29	Enter the bill number of the original bill.
Blank	30-32	Leave blank.
Year Within Decade and Month (Original)	33-35	Enter the year within decade and month of the original bill.
Amount (Original)	36-44	Enter the amount of the original bill.
DoDAAC (Requester)	45-50	Enter the DoDAAC of the office requesting the adjustment.
Fund Code	51-52	Enter the fund code under which the adjustment is to be processed.

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<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DoDAAC (Billed Office)	53-58	Enter the DoDAAC of the office billed.
Billing Advice Code	59-61	Enter: 59 Blank or character significant to requester. 60-61 "44".
Day of Year	62-64	Enter day request is submitted.
Amount (Duplicate)	65-73	Enter the amount of the duplicate bill.
Blank	74-80	Leave blank.

APPENDIX C45

REPLY TO REQUEST FOR SUMMARY LEVEL ADJUSTMENT

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter "FDR" to reply to initial or cancellation request. Enter "FDS" to reply to follow-up request.
RI Code (Billing Office)	4-6	Perpetuate from the request (DI Codes FDE, FDC, FDF).
Recipient of Billing Status Code	7	Perpetuate from the request.
Blank	8-10	Leave blank.
Bill Number (Duplicate)	11-15	Perpetuate from the request.
Blank	16-18	Leave blank.
Year Within Decade and Month (Duplicate)	19-21	Perpetuate from the request.
Blank	22-24	Leave blank.
Bill Number (Original)	25-29	Perpetuate from the request.
Blank	30-32	Leave blank.
Year Within Decade and Month (Original)	33-35	Perpetuate from the request.
Amount (Original)	36-44	Perpetuate from the request.
DoDAAC (Requester)	45-50	Perpetuate from the request.
Bill Number (Adjustment)	51-55	When the billing status code indicates adjustment furnished previously (e.g., "AI" or "DD"), enter the bill number under which the adjustment was processed. Otherwise, leave blank.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Year Within Decade and Month (Adjustment)	56-58	Enter the year within decade and the month in which the adjustment was processed when the billing status indicates adjustment was furnished pre- viously.
Billing Status Code	59-61	Enter: 59 Blank or character significant to the billing office. 60-61 Applicable status code.
Day of the Year	62-64	Enter day of year response is prepared. Must be forwarded within 3 calendar days of this day.
Amount (Duplicate)	65-73	Enter adjustment amount.
Blank	74-80	Leave blank.